

Board of Health  
June 8, 2011  
Meeting Minutes

Members present: Robert Barrell, Alan Harris, Celia Hartigan, Beverly Salate and Sam Wong  
Also Present: Town Administrator Gaumond

Chairman Barrell convened the meeting at 7:00 p.m.

**Town Administrator Gaumond with Various Subjects**

**Sewer Abatement Request**

Mr. Gaumond informed the Board that he has received seven sewer abatement requests and commented that the information he has received from the Board of Health's administrator has been helpful to him in determining if the requests were valid. Reimbursements will take place once the determination has been made.

**Wellness Program** Mr. Gaumond thanked the Board members for their support of the wellness program and participation in putting the first wellness fair together which he said was a smashing success.

**Connecting the Snack Shacks to the Sewer System** Mr. Gaumond and the Board discussed connecting the snack shacks at Goodale Park to the septic system. Mr. Gaumond is not opposed to connecting them and informed the Board what the process would be should this be the decision. It is estimated to cost approximately \$20,000.00 to connect all three shacks. The Board informed Mr. Gaumond that there is nothing to connect at the shack located at the all purpose field. Only the girls softball field and the tennis court and little league field shacks have plumbing. Both of these buildings are right next to the street so connection would be short. In order for this to happen, the Board must provide a notice to connect to the Selectmen that provides a reason to connect based upon the regulation. Once this has taken place, an article will have to be put on the warrant for a Town Meeting. Another alternative is to disconnect the plumbing and eliminate the need to connect. The possibility of adding bathrooms to Goodale Park in the future was also discussed.

**Single Event Food Permit Requirements** Mr. Gaumond asked the Board to clarify when a single event food permit is required. The specific question was if a member of a group working together brings in food prepared at home to share with that work group is a permit required? It was explained that if people who work together want to bring in food from home to share with each other, that is fine and does not require a permit. However, that food cannot be served to the general public. For general public consumption, the food code must be followed.

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**Mandatory Sewer Connection Status Discussion** Town Administrator Gaumond is in attendance to discuss the remaining properties that have not complied with the Mandatory Sewer Regulation.

Motion Dr. Harris at 7:30 p.m. for the Board to enter executive session under the provisions of MGL Chapter 39, Section 23B, Part 3 to discuss strategy with respect to litigation, and the Board will be going back into open session, second by Mrs. Salate. Roll call vote: Mr. Barrell yes, Dr. Harris yes, Mrs. Hartigan yes, Mrs. Salate yes, and Dr. Wong yes.

Executive session minutes are on a separate page.

**Meeting Minutes** After discussion and upon motion of Mrs. Hartigan and second of Mrs. Salate it was voted all in favor to approve the minutes of the May 25, 2011 Board of Health Meeting.

**Bills were paid**

**As-Builts and Certificates of Compliance were approved as follows:**

- 220 Fairbanks Street, prepared by David E. Ross Associates, Inc. in May 2011 numbered L-11445.
- 397 Lancaster Street, prepared by David E. Ross Associates, Inc in May 2011 numbered L-11410
- 121 Laurel Street, prepared by Seth L. Lajoie & Associates, Inc. May 2011 numbered L-247

**Department Signature Authorization Form** Leslie Guertin, Town Accountant sent a request to all Departments on June 3, 2011 to complete a signature authorization form that includes a Board vote authorizing individuals and/or Board members who can sign payroll, vouchers and invoices for FY12. Motion Dr. Wong and second of Mrs. Salate and was voted all in favor to give all Board members, Town Administrator Gaumond and Tax Collector Bonnie Yasick as individuals authorization to approve payroll, vouchers and invoices for FY12 and the remainder of FY11.

**Surplus Items for Auction** The Board acknowledged a memorandum from Municipal Assistant Lucier dated June 3, 2011 requesting a list of any items which they would like to declare as surplus with approximately value for auction. The Board has nothing to offer.

**Keys to the Building and Office** A letter will be sent to Town Administrator Gaumond requesting that a set of keys to the Town Office and Board of Health office be left with police dispatch.

With no further business to come before the Board and upon motion of Mrs. Hartigan and second of Mrs. Salate it was voted all in favor to adjourn at 8:30 p.m.

Barbara A. Mard

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Celia F. Hartigan, RN, MPH

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Robert J. Barrell, MPA, Chairman

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Beverly A. Salate, RN, BSN

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N. Alan Harris, MD, MPH, Vice Chairman

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Samuel S. Wong, PhD, REHS/RS